

United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Office of Fire and Aviation
3833 South Development Avenue
Boise, Idaho 83705-5354

March 15, 2001

IN REPLY REFER TO:
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Information Bulletin No. OF&A 2001-020

To: Assistant Directors, State Directors, External Affairs Chiefs

From: Director, Office of Fire and Aviation

Subject: Request for Detailers for the National Incident Information Center at NIFC

DD: 4/07/01

We are now gearing up for the 2001 fire season and an incident information center will be operating out of the National Interagency Fire Center (NIFC) in Boise, Idaho. NIFC serves as the national center for wildland fire information.

This is a call letter requesting detailers to staff the Information Center during levels of activity that warrant its operation. We are seeking qualified Incident Information Officers and Public Affairs Specialists with experience and background in fire information, legislative affairs, crisis information management, and public affairs work.

Assignments to the National Incident Information Center at NIFC will be "on-call" fire assignments for a two-week commitment. Assignments will begin during the first week in May, and extend through September 2001, and are dependent on national fire activity and Preparedness Levels.

Please submit nomination forms no later than April 7, 2001, to the NIFC External Affairs Office (see nomination form for instructions). A confirmation letter will follow for accepted candidates.

If you have any questions please contact Janelle Smith, NIFC External Affairs by e-mail at: **janelle_smith@nifc.blm.gov**, or by phone at 208-387-5473.

Signed by;
Timothy M. Murphy
Acting Director, Office of Fire and Aviation

Authenticated by:
Pat Lewis
Supervisory Mgmt. Asst.

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Incident Information Officer Nomination Form

National Incident Information Center

National Interagency Fire Center, 3833 S. Development Avenue, Boise, Idaho 83705-5354

DD: April 7, 2001

E-Mail to: **janelle_smith@nifc.blm.gov**

or send via fax to (208) 387-5386 Attn: Janelle Smith

Nominee:

Complete Mailing Address:

Phone/Fax:

E-Mail Address:

Agency/Home Unit:

Current Position:

Dates Available: (a minimum of two weeks from May 1 - September 30, 2001)

Supervisor Name/Position:

Phone:

E-Mail Address:

Background in Wildland Fire/Public Affairs/Legislative Affairs:

Qualifications/Training:

(List)

Nominee Signature/Date	
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Supervisor Signature/Date (<i>indicates approval</i>)	
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